# Description: Description: Description: IALA logo1

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**VTS Committee**

**Work Programme Task Register**

**(2014-18)**

# Document Revision

Revisions to the IALA Document are to be noted in the table prior to the issue of a revised document

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| **Date** | **Page / Section Revised** | **Requirement for Revision** |
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# Purpose of this Document

The purpose of this document is to maintain a register of VTS Committee Work Programme Tasks for 2014-18 which describes:

* The current status of each Task
* How the Task is linked to IALA’s Strategic Alignment
* Key changes to the Task during its development

Note: A copy of IALA’s Strategic Vision 2014-18 is at Annex 1.

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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.1.1 Produce a Guideline on the use of decision support tools in VTS | | | |
| Objectives of the task | To provide guidance for VTS authorities on the use of decision support tools for VTS personnel. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation. | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised.  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P2: Deliver a limited suite of high level standards suitable for direct citation by States and by other international organisations. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44  X | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones / Remaining key milestones for completing the task include:   * Document to be reviewed at VTS38 (October 2014) and forwarded to Council for approval * Approval by Council (December 2014) | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
| 1.0 | 08/08/2014 | Working Document from VTS37 | Task was carried over from 2010-14 Work Programme  Document created with commencement of 2014-18 Work Programme |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.1.2 Update the VTS Manual | | | |
| Objectives of the task | To provide a comprehensive reference document for Vessel Traffic Services (VTS). | | | |
| Expected outcome | Revised VTS Manual - aimed at a wide readership to encompass all who are in any way involved with the policy for provision, operation and effectiveness of VTS, including those with management responsibility at national level and those who deliver services to the mariner. | | | |
| Strategic Alignment | **Goal** - ??  **Strateg**y - ??  **Priority** - ?? | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44  X  X  X | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include:   * Timetable for completing chapters to be completed at VTS37 (including allocation of tasks) * VTS Committee to endorse final version at VTS40 and forward to Council for approval | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
| 1.0 | 08/08/2014 |  | On-going Task was carried over from 2010-14 Work Programme  Document created with commencement of 2014-18 Work Programme |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.1.3 Produce a Guideline on incident / accident reporting and recording, including near miss situations as it relates to VTS | | | |
| Objectives of the task | To provide guidance on incident / accident reporting and recording for VTS Centres and VTS authorities. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.1.4 Identify VTS Maritime Service Portfolio and servicing area | | | |
| Objectives of the task and expected output: |  | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.2.1 Produce a Guideline on public and media relations in special / defined circumstances | | | |
| Objectives of the task and expected output: | To provide guidance on public and media relations in special / defined circumstances VTS Centres and VTS authorities. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.3.1 Produce VTS Communications guidance / recommendation / standards (As replace the current work item “identify the need for SMCP to be updated”) | | | |
| Objectives of the task and expected output: | To provide common phraseology and procedures for the delivery of precise, simple and unambiguous communications from a VTS to the bridge team and allied services. | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.4.1 Develop an “IALA VTS Strategy Paper” with regards to the delivery of VTS in a rapidly changing world and the possible implications for IMO Resolution A.857(20) Guidelines for Vessel Traffic Services | | | |
| Objectives of the task | This Task includes the following actions:   1. Develop an IALA VTS Strategy with regards to the delivery of VTS in a rapidly changing world; 2. Identification of possible implications for IMO Resolution A.857(20) Guidelines for Vessel Traffic Services.    1. Identify and document:       1. the strengths and weaknesses of IMO Resolution A.857(20) in setting the framework for the delivery of VTS;       2. developments in VTS since the existing Resolution was agreed and emerging trends that may be anticipated over the next 10-20 years;       3. possible limitations to addressing the emerging needs and developments for VTS within the existing provisions of IMO Resolution A.857(20). 3. Provide a draft IALA VTS Strategy Paper outline and requisite Policy Objectives for the development of VTS to meet the emerging needs and developments over the next 10-20 years | | | |
| Expected outcome | IALA VTS Strategy Paper for the development of VTS to meet the emerging needs and developments over the next 10-20 years | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S2: Improve and harmonise the delivery of VTS globally and in a manner consistent with international conventions, legislative frameworks and public expectations.  **Priority** - P6: Develop a forward plan for future delivery of aids to navigation systems and related services including VTS, taking into account of developments in technology and changing needs | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44  X  X | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include:   * VTS Committee finalises the draft ‘IALA Strategy on VTS’ paper and submits to Council (Mar 2015); * Endorsement by the Council of the draft ‘IALA Strategy on VTS’ paper’ (June 2015); * Possible identification for a further review of A.857(20) (Sep 2015). | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
|  |  |  | Carried over from 2010-14 Work Programme |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.4.2 Review/update/provide input to IMO on Resolution A.857(20) Guidelines for VTS | | | |
| Objectives of the task and expected output: | To ensure IMO Resolution A.858(20) Guidelines for Vessel Traffic Services continues to provide an effective IMO instrument to assist competent authorities implement and deliver VTS globally in a consistent and harmonised manner. | | | |
| Expected outcome | * A documented review of the Resolution in terms of its capacity to contribute to safety of life at sea, safety and efficiency of navigation and protection of the marine environment, noting changing expectations, needs, new and emerging technologies, and * Where potential amendments / changes are identified, documented clear and concise reasons for the change and the advantages/needs for progressing them. | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strategy** - S2: Improve and harmonise the delivery of VTS globally and in a manner consistent with international conventions, legislative frameworks and public expectations.  **Priority** - P6: Develop a forward plan for future delivery of aids to navigation systems and related services including VTS, taking into account of developments in technology and changing needs | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.4.3 Develop and conduct a global VTS Questionnaire | | | |
| Objectives of the task |  | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 1.4.4 Produce a Guideline on preparing for Zero Accident Campaign | | | |
| Objectives of the task | To provide guidance on preparing a submission to the Zero Accident Campaign.. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.1.1 Produce a Recommendation on the portrayal of VTS information and data | | | |
| Objectives of the task |  | | | |
| Expected outcome | IALA Recommendation - Recommendations provide direction to IALA members on uniform procedures and processes that will facilitate IALA objectives. IALA recommendations contain information on how members should plan, operate and manage Aids to Navigation. Recommendations may reference relevant International Standards and IALA Guidelines. | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. (Plus P10?) | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.2.1 Develop Guidance on the technical acceptance of a VTS system | | | |
| Objectives of the task | The provide guidance on the technical acceptance of a VTS system. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.2.2 Review / Update Recommendation V-128 on Operational and Technical Performance Requirements for VTS Equipment | | | |
| Objectives of the task | To assist VTS Authorities in the definition, establishment and upgrades of a VTS system. The document addresses the relationship between the Operational Requirements and VTS system performance requirements. | | | |
| Expected outcome | IALA Recommendation - Recommendations provide direction to IALA members on uniform procedures and processes that will facilitate IALA objectives. IALA recommendations contain information on how members should plan, operate and manage Aids to Navigation. Recommendations may reference relevant International Standards and IALA Guidelines. | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44  X | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
| 1.0 | 08/08/2014 |  | Carried over from 2010/14 Work Programme |
|  |  |  |  |

| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 2.3.1 Provide a Guideline on the technical interface between VTS systems and the systems of other stakeholders | | | |
| Objectives of the task | The provide guidance on the technical interface between VTS systems and the systems of other stakeholders. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.1.1 Develop a Guideline on Revalidation Process | | | |
| Objectives of the task | To develop a Guideline to assist VTS Authorities and accredited VTS Training Centres in delivering and organising revalidation training for VTS personnel. | | | |
| Expected outcome | IALA Guideline - Guidelines provide detailed information on an aspect of a specific subject, indicating options, best practices and suggestions for implementation. IALA Guidelines relate to planning, operating and managing Aids to Navigation | | | |
| Strategic Alignment | **Goal** - G1: Ensure that aids to navigation systems and related services, including e-Navigation, Vessel Traffic Services, and emerging technologies, through international cooperation and the provision of standards are harmonised  **Strateg**y - S1: Develop standards suitable for direct citation by States in areas deemed important by the General Assembly, and continue to improve strong governance, including document policy and procedure for standards.  **Priority** - P4: Develop guidance for the delivery of VTS, including communications, human factors, qualifications, and training. | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.1.2 Produce a VTS Training Manual to complement the V-1-3 and its model courses | | | |
| Objectives of the task |  | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.3.1 Develop guidance on human factor management in VTS | | | |
| Objectives of the task | To provide guidance for Vessel Traffic Service centres with respect to human factors issues.  The expected outcome is an IALA Recommendation – Recommendations provide direction to IALA members on uniform procedures and processes that will facilitate IALA objectives. IALA recommendations contain information on how members should plan, operate and manage Aids to Navigation. Recommendations may reference relevant International Standards and IALA Guidelines. | | | |
| Expected outcome | Recommendation or Guideline??? | | | |
| Strategic Alignment | To follow | | | |
| Scope (Describe key items that are in scope/out of scope) | The scope of this guidance should include the following aspects:   * Recognition of the role of human–centred design and usability. * Recognition that e-navigation will require VTS design to be integrated within a socio-technical system. * An understanding that good design meets the objectives of efficiency, effectiveness, user-satisfaction and safety. * The guidance should be consistent with related guidance from IALA, IMO, ISO, IEC and any other relevant international standards.   Subjects addressed within the guidance should include, but not necessarily be limited to:   * Physical ergonomics and anthropometrics. * Workstation functionality (digital graphical user interfaces, audio communication, analogue tools, digital tools, active and passive devices) * Software quality assurance. * Workstation arrangement and layout. * Competence and Manning (skills, education, training, personnel, working hours, shifts/breaks) * Console and workspace design. * Detailed workstation design (information displays, integration of information and communication systems, decision support systems, failure prevention) * Alarms and warnings * Human factors and procedures, coding and job aids * The Physical Work Environment (lighting, noise, heating/ventilation) * Occupational Safety (workplace health and safety, electrical safety, stress, fatigue, illicit substances) * Operational issues (supporting non-technical skills – decision-making and sense-making; communication; situational awareness; leadership; building trust). * Organisational Issues (organisational and safety culture) * Facilities (food/refreshment; sanitary facilities; interior décor). | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include:   * Key milestones for completing the task include: * Confirm document status (Guideline, recommendation, Manual) * Prepare draft skeleton * Workshop on human factors and design for VTS (TBC) * Draft Recommendation to Council | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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|  |  |  |  |

| **VTS Committee – 2014-18 Work Programme** | | | | |
| --- | --- | --- | --- | --- |
| **TASK** | 3.3.2 Develop Guidance on the Ergonomics in a VTS Centre | | | |
| Objectives of the task |  | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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| **VTS Committee – 2014-18 Work Programme** | | | | |
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| **TASK** | 3.4.1 Develop a Guideline on VTS Awareness for Navigating Officers | | | |
| Objectives of the task |  | | | |
| Expected outcome |  | | | |
| Strategic Alignment |  | | | |
| Scope (Describe key items that are in scope/out of scope) |  | | | |
| Expected Sessions for Completion: | Session number:  38 39 40 41 42 43 44 | | | |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include: | | | |
| **Task Revision** | **Ver.** | **Date** | **Part / Section Revised** | **Requirement for Revision** |
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# Annex 1: IALA’s Strategic Vision 2014-2026 (Approved by IALA Council C56 – 2013-12-11)

